

EMT-INTERMEDIATE ADVANCED STUDENT ACKNOWLEDGEMENT OF
BUREAU OF EMERGENCY MEDICAL SERVICES POLICIES AND PROCEDURES

revised 01/28/2008

This document explains important items that you need to know. Once you have read this, please complete the acknowledgement statement below. Your course coordinator will make a copy of this document, file one in your records and return the second one to you.

1. The EMT-Intermediate Advanced (EMT-IA) course number is _____.
2. All students are required to have a criminal background check, including a juvenile record check as of July 1, 2007. If you have lived outside of Utah anytime in the past five years, you must submit fingerprint cards or come to the Bureau of Emergency Medical Services (BEMS) office at 288 North 1460 West, Salt Lake City, for LiveScan fingerprints. This includes anyone who has been on a mission or in the military. Fingerprint card results take up to four months, and LiveScan results take about one week. On your course application, you **MUST** include any and all adult and juvenile criminal charges and convictions, including pleas in abeyance, regardless of when or where they occurred.
3. If you are arrested or charged at any time during your EMT-IA training or after certification, you are required to report this information to the BEMS within 30 days.
4. Certification fees are not refundable.
5. You have 120 days following the end of your course to complete all certification requirements, including testing and retesting. If extenuating circumstances, such as medical or family problems, keep you from completing all requirements during the 120 day post class period, you may submit a letter with backup documentation to the BEMS requesting an extension of the 120 days. No extensions will be given without the backup documentation, such as a doctor's note or military orders, etc.
6. You have three opportunities to pass each certification examination (written and practical). Failure to pass both tests after three attempts will require that you retake the EMT-IA course.
7. If you have to retest either the written or practical or both, you must pay a retest fee prior to being scheduled to retest.

I, _____, have read and understand the above information and realize that it is my sole responsibility to adhere to these policies.

Signed

Date & time